

Wireless Communications Technical Committee (WTC)

Friday, 3 July 2020

Chaired by the WTC Chair: Wei Zhang

In Attendance: Wei Zhang (WTC Chair) Bechir Hamdaoui (WTC Vice-chair) Yue Gao (WTC Secretary), and WTC members (see the attendance list)

Meeting started at 9:00am (Time Zone: America/New_York), Friday July 3, 2020

1. **1. Welcome and Introduction**

Chair initiated the WTC meeting. The meeting recorder was Yue Gao. The attendance was recorded on the Zoom chat box.

2. Approval of the Agenda (The Agenda was presented by Chair, moved by Sherman Shen and seconded by Mohsen Guizani. There were no objections, and no abstentions. The Agenda was unanimously approved)

3. Approval of GC 2019 meeting minutes. (The minutes was presented by the Chair, moved by Mohsen Guizani and seconded by Sherman Shen. There were no objections, and no abstentions. The Agenda was unanimously approved)

4. General introduction of WTC information and mission statement

5. WTC Award

- Introduction of WTC Recognition Award
- Introduction of WTC Outstanding Young Researcher Award
- Call for Award Nomination to be announced later this year.

6. WTC activities

- Update of WTC activities and conference endorsement
- Nominations of symposium co-chairs of ICC and GC
- So far, nominations are made up to ICC 2022
- Endorsement of IEEE Fellows: 3 endorsement submitted in Feb 2020
- Nominations for DL: Deadline of Nomination is September 2020
- Update of Mailing list and website

7. WTC P&P updates: approved in Dec. 2019

8. WTC Emerging Technologies and New Initiatives

- WTC's support on SIG
 - Space, Air, Ground Integrated (SAGI) Communications
 - Intelligent Reflecting Surface Assisted (IRSA) Communications
 - Joint mmWave Radar and Communication
- New Initiatives
 - ComSoc Virtual Distinguished Lecture program
 - ComSoc YouTube channel
 - IEEE TV

9. Discussions

How can we better serve our members in the COVID-19?

- WTC Chair proposed to launch WTC Open Seminar.
- Any other suggestions?
 - ComSoc President Vincent Chan suggested to collaborate with ETC and strongly supported the virtual WTC Seminar. He said that ComSoc would provide technical support on meeting platform if such events are organised.
 - Michael Fang suggested to hold WTC meeting online at times other than Globecom/ICC to increase the attendance of WTC members. This could increase the number of active members. It would be also a good idea to enable online participation of WTC meetings even at Globecom/ICC, which will enable members to participate even without physically attending Globecom/ICC.
 - Sherman Shen suggested the hybrid WTC meeting could be maintained in the future.
 - Bechir suggested to review the definition of "active member" and recommended the attendance (physically present or by teleconference) of at least one WTC meeting per year is required for being an active member.

10. Adjourn (10:15am)